

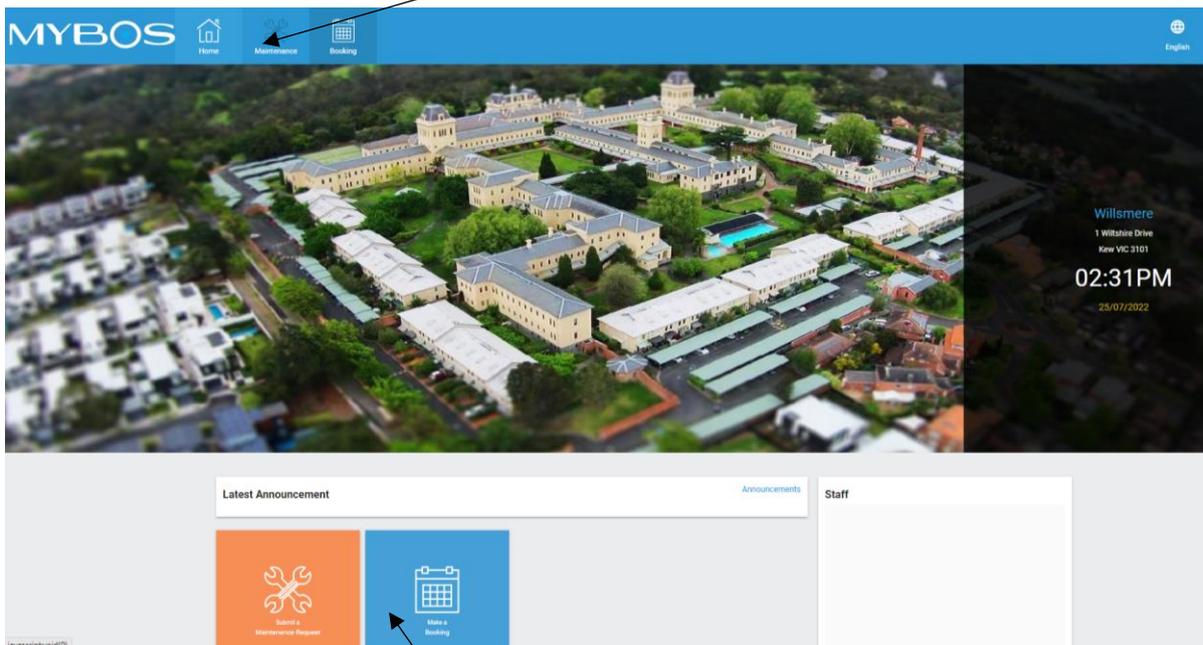
Making a Tennis Court Booking via the MyBos website

1. Start up your Internet Browser (i.e. Google Chrome, Safari, Microsoft Edge, etc).
2. Then type into the address bar: <https://login.mybos.com>
3. The following webpage will appear:



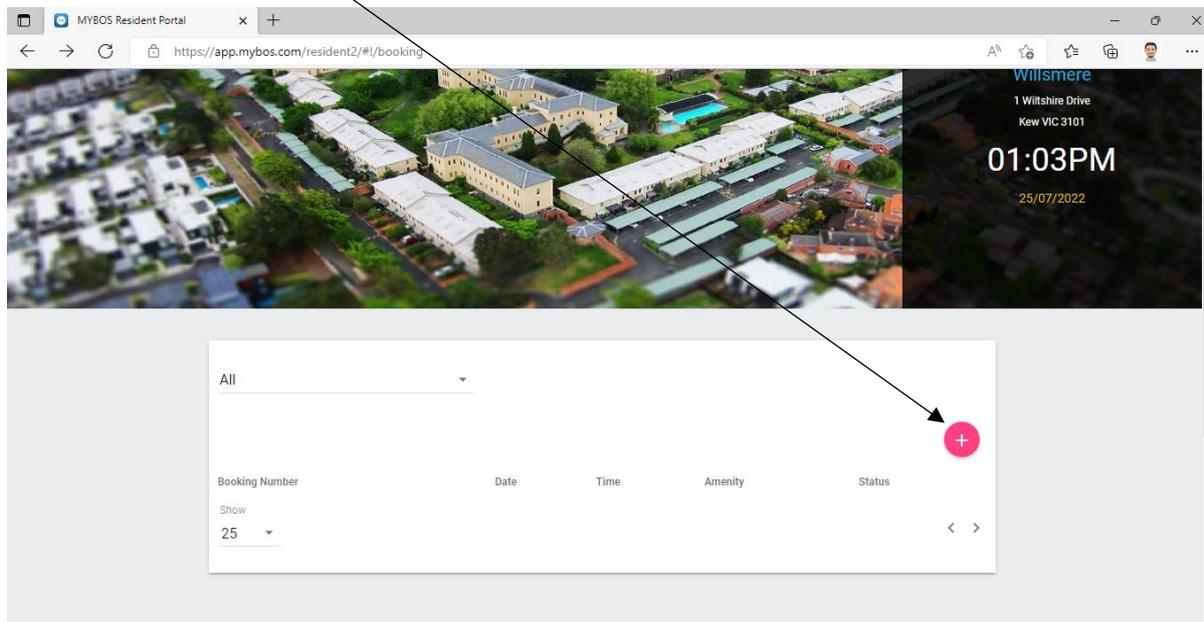
4. Type in your username and password
(NOTE: you must obtain this before commencing any booking).

5. Once you have logged in successfully, click on the **Booking** button located at the top of the screen.

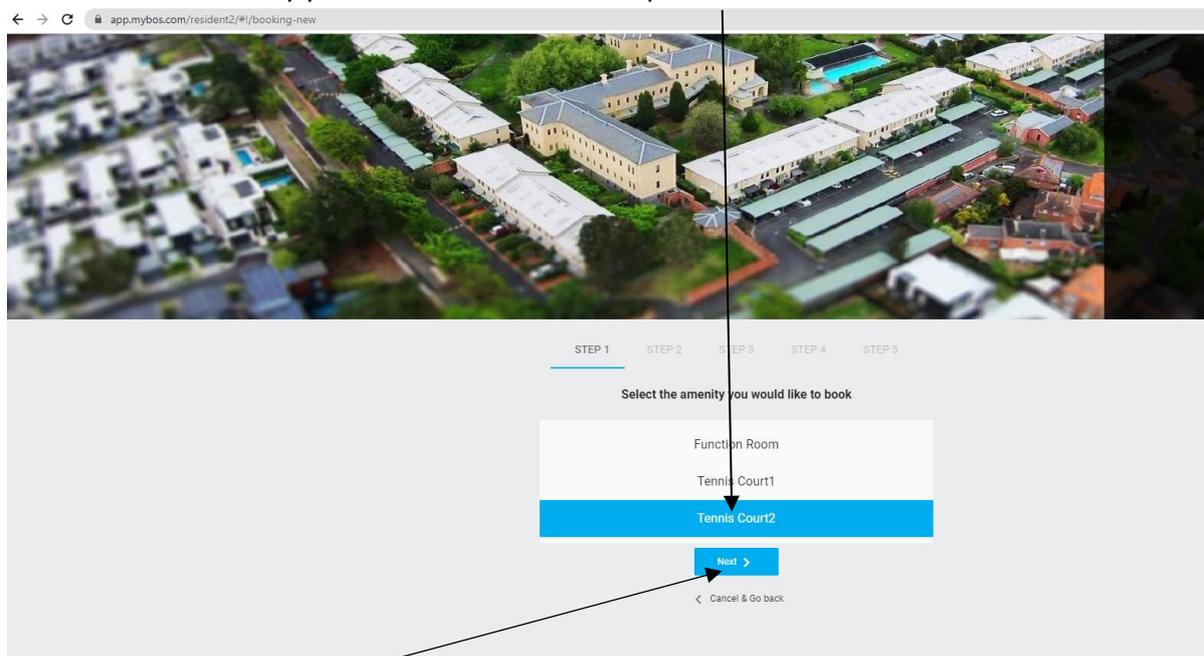


6. Alternatively, you can click on the **Make a Booking** icon

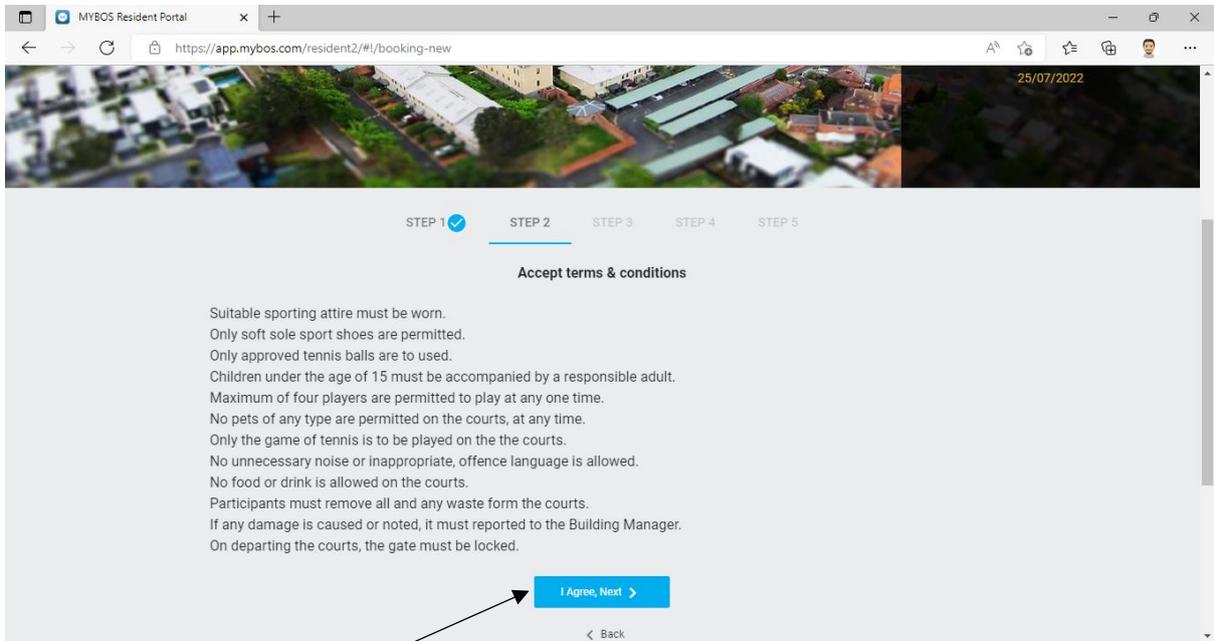
7. Click on the “Plus” icon to make a booking:



8. Then select the Amenity you wish to book. The example below has selected **Tennis Court 2**

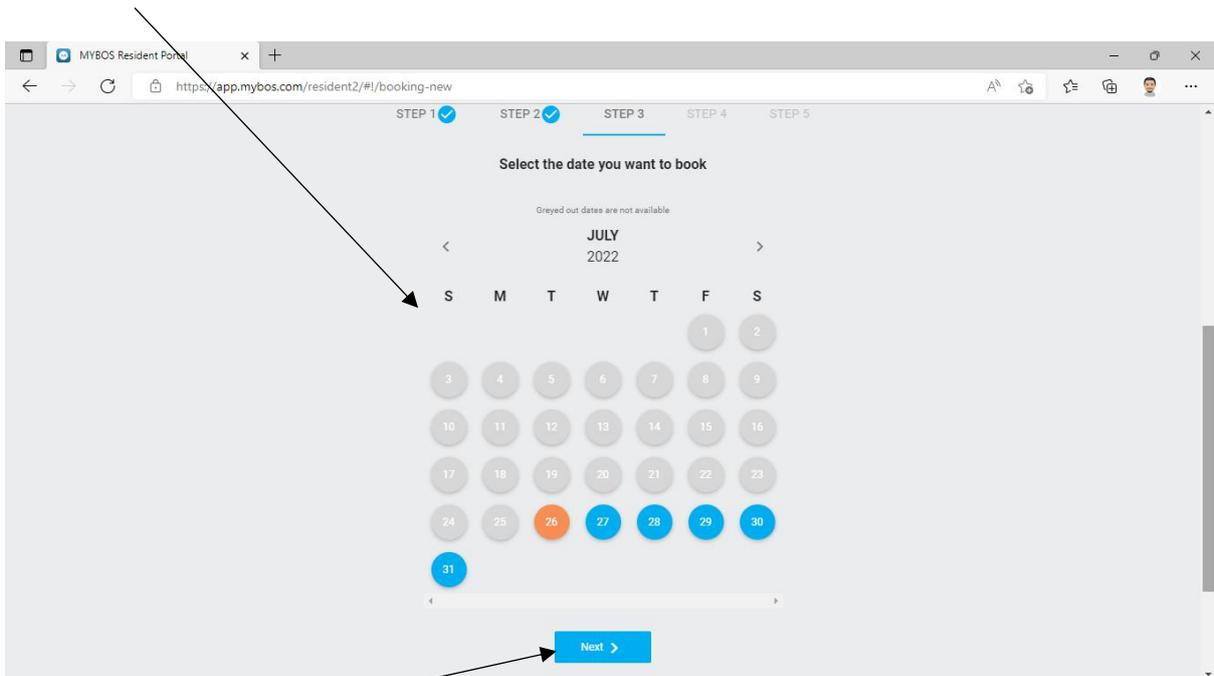


9. Click on the **Next** button to proceed.



10. You will need to observe the terms and conditions when using the tennis courts and then click on the **I Agree, Next** button to proceed.

11. Select the date of the booking:



12. Then click on the **Next** button.

14. Select the time of the booking. Then click on the **Next** button

The screenshot shows a web browser window with the URL <https://app.mybos.com/resident2/#1/booking-new>. The page is titled "Please select the preferred time." and displays a progress bar with five steps: STEP 1, STEP 2, STEP 3, STEP 4 (active), and STEP 5. Below the progress bar, there are two rows of time slot buttons: 07:00-08:00, 08:00-09:00, 09:00-10:00, 10:00-11:00, 11:00-12:00, 12:00-13:00, 13:00-14:00, 14:00-15:00, 15:00-16:00, and 16:00-17:00. The 16:00-17:00 slot is highlighted in orange. Below the time slots, there is a blue "Next >" button and a grey "< Back" button.

15. Your booking will be summarised below. Click on the **Submit** button to complete.

The screenshot shows the "Review & Complete Booking" page. The progress bar indicates that STEP 4 is active and STEP 5 is the final step. The page is divided into two main sections: "Your Details" and "Booking Summary".

Your Details

First Name *	Email *
John Doe	johndoe@gmail.com
Mobile *	Home Phone
+61400 123 123	
Comment	

Booking Summary

Amenity Selected
Tennis Court2
Date Selected
26/07/2022
Time Selected
16:00-17:00

At the bottom right of the "Booking Summary" section, there is a green "Submit" button. A grey "< Back" button is located at the bottom center of the page.

16. Your booking has been completed and a confirmation email will be sent to you.

The screenshot shows the final booking confirmation details. It is divided into two sections: "Booking Details" and "Your Details".

Booking Details

Booking Number	Amenity	Booking Date	Booking Time
1174949	Tennis Court2	26/07/2022	16:00-17:00

Your Details

Name	Email	Mobile
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